

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
14TH FEBRUARY 2023 AT HAZELBEACH MISSION HALL AT 7.00PM**

PRESENT: Cllr H Dyer (Chair)
Cllr B Evans
Cllr R Diggle
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr G Wilson

The Clerk was in attendance (Jane Clark)

APOLOGIES: None received.

Members observed a two minute's silence in memory of Cllr Mrs Judith Wilson who had recently sadly passed away unexpectedly. Cllr Wilson thanked Members for their support and help following the loss of his wife and the Clerk stated how much work Judith had done for the council and local residents and that she would be very much missed.

16/23 DECLARATIONS OF INTEREST

Cllr Mrs J Lloyd declared an interest in the WP Lewis planning application as she owned land next to it.

Cllr B Evans declared an interest in the Dragon LNG pre-planning application.

17/23 CHAIRMAN'S ANNOUNCEMENTS

There had been a Burial Board meeting the previous week when the Chair of the BB advised that he would be requesting financial assistance from Dragon LNG Community Benefit in connection with the new wind turbine installation, for the refurbishment of the Chapel of Rest at Honeyborough Cemetery. Members suggested that there should be a Community Benefit for all of the community, not just Neyland. The public conveniences at Hazelbeach and the play areas were all in need of funding.

18/23 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 12th January 2023 were proposed and seconded. They were agreed as a true record.

19/23 MATTERS ARISING

The following matters were raised:

- a) Minute 04/23: Remind Sean Tilling about Waterston play park pedestrian gate.

06/23

- b) Minute 04/23: NO action by PCC on the tree with ash die-back at Honeyborough. Clerk to write strongly worded letter.
- c) Minute 04/23: No action by PCC on the overgrown pavements at Waterston and on Military Road. Clerk to send strongly worded letter to PCC.
- d) The Clerk to obtain new lettering for the NO HORSES sign at Waterston play area.
- e) Members had not received the Annual Play Area Inspection report that the Clerk had emailed previously. These to be resent.

20/23

PUBLIC PARTICIPATION

There were no public present.

21/23

UPDATE ON ACCOUNTS TO 31ST JANUARY 2023

- Bank Account Reconciliations Summary showing a balance of £9,683.06 in the Current Acct, £19,635.15 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- The Financial Statement – Cashbook showing income of £29,275.37(gross) and expenditure of £14,877.08 (gross).
- The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above information be accepted.

22/23

QUOTES FOR CORONATION MUGS AND COINS

Members had not received the quotes which had been emailed by the Clerk so these to be resent for consideration at the March meeting. The clerk to inspect the Census figures for numbers of children and households in the community area.

23/23

PLAY AREA INSPECTION REPORTS

The play area reports had not been received, so would be discussed at the March meeting.

24/23

REPORT OF EXTERNAL AUDITOR FOR ACCOUNTS 2021-22

The report of the external auditor had been received and circulated. Several points were raised for action but nothing of any significance to affect the audit. I.e. to add play equipment to the Asset Register and to insure the play equipment at Waterston play area which had previously not been insured whilst under the control of the Waterston Play Park Committee.

RESOLVED: That the report of the external auditor be accepted.

25/23

RISK ASSESSMENT FOR 2022-23

The risk assessment document had previously been circulated and the following point raised:

- a) That the documents stored at the Chapel at Honeyborough Cemetery be inspected for any legal documents that should be stored with our solicitor and that Price & Kelway be requested to check that all land referred to in deeds is registered.

RESOLVED: **That the Risk Assessment for 2022-23 as amended be agreed.**

26/23

APPOINTMENT OF INTERNAL AUDITOR

The CV of Mrs Julie Burgess had been circulated and it was agreed that she was more than adequately qualified to carry out the internal audit of accounts.

RESOLVED: **That Mrs Julie Burgess be appointed as Internal Auditor.**

27/23

MAINTENANCE OF RED PHONE BOXES

A local resident had offered to take over the maintenance of the red phone box on Church Road from Jane Shrinar, who also maintained the phone box at Mastlebridge. Members agreed that Mr Jason Smith should take over the maintenance of both phone boxes and not just the one on Church Road. If he was not in agreement with this proposal then maintenance would revert back to Mrs Shrinar.

RESOLVED: **That Mr Smith takes over the maintenance of both phone boxes and not just the one on Church Road, otherwise the maintenance will revert back to Mrs Shrinar.**

28/23

PLANNING APPLICATIONS

The following planning applications were considered:

- a) **22/0810/PA: extension of the existing substation with new switchgear and construction of a separate control building at Waterston Substation –** *members had no objection to this application.*
- b) **22/0840/PA: Demolition of existing garage and sales areas and construction of soft play centre, drive-thru restaurant, drive-thru coffee pod, vehicle wash and valet area, electric vehicle charging bays together with associated parking and service areas –** *Members have no objection to this application but have concerns about the increased level of traffic at peak times and suggest that an in-depth assessment of due diligence is*

08/23

made of traffic safety and suggest a reduction in the speed limit and filer lane access in and out of the site.

29/23

NEW POLICIES

Members did not receive the two new policies that the Clerk had emailed so it was agreed that they be discussed at the March meeting.

RESOLVED: **That the two new policies be discussed at the March meeting.**

30/23

CORRESPONDENCE

The following correspondence had been received:

- a) Senedd Cymru – Consultation on Proposed Outdoor Education (Wales) Bill - clerk to complete.
- b) OVW & Save a Life Cymru – Public Access Defibrillator Census – Clerk to complete.
- c) PCC – Rough Sleeper Support Service – noted.
- d) OVW - Public Commemoration in Wales Guidance – noted.
- e) PCC – Working Better Together seminar – noted.
- f) National Grid- Festive lighting 2022 – clerk to obtain information from electrician.
- g) Pre-application consultation – Land South of Dragon LNG Terminal – noted.
- h) PCC Launch of Operation Nightingale 23 – noted.
- i) PCC Soup Initiative – noted.
- j) PCC Keep Warm, Keep Well in Pembrokeshire – noted.
- k) P & K – Schedule of deeds and documents lodged for safe-keeping – noted.
- l) FareShare Cymru – info on service in Pembrokeshire – noted.
- m) OVW Training Dates for Feb/March – noted.
- n) OVW Royal Garden Party nominations – no action.
- o) OVW Defibrillator Census. – clerk to complete
- p) Applications for Coronation Street Party funding from Hester Walker on behalf of the Hazelbeach Mission Hall and Catrin Williams of Well Road, Waterston - It was agreed that Hester Walker and Catrin Williams be awarded £150 towards the cost of organising a King Charles III Coronation party. The total amount available to donate will be £1,500.
- q) OVW Community Health Council – change of name – noted.
- r) OVW Consultation on Development Flooding and Coastal Erosion – no response.
- s) Request from Music at Llanstadwell for Summer Concerts – that £150.00 be donated.
- t) Request from MS Charity for funding – that £100 be donated on the Just Giving website.

31/23

ANY OTHER INFORMATION

- a) A local resident has requested that a defibrillator be placed in the red phone box on Church Road.

09/23

- b) Cllr G Wilson advised that he no longer wished to represent Council on the Neyland & Llanstadwell Joint Burial Board.
- c) An application for co-option to council had been received and the candidate would be interviewed prior to the March meeting.
- d) Members were invited to volunteer to fill the council flower planters in the Spring and several volunteers were received.

32/23

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 14th March 2023 at 7.00pm.

The meeting closed at 9.30pm.

Signed.....Chair.....Date

Signed.....Clerk